

# Becoming a registered Daycare Provider

## A step-by-step guide to the application process in Nottinghamshire.

### What counts as daycare?

A daycare for children can include:

- a nursery
- a playgroup
- before-school care
- after-school care
- a holiday club

### Before you apply to Ofsted:

- Visit [Apply to register your nursery or other daycare organisation \(EYO\) \(GOV.UK\)](#)
- If you want to look after children in this way, you will need to register the daycare with Ofsted. Only individuals who will have certain roles can apply to register a daycare. Visit [Daycare roles that must register with Ofsted \(GOV.UK\)](#)
- Be aware of exemptions to the requirement to register. Visit [Registration exemptions: Childminders and childcare providers register with Ofsted \(GOV.UK\)](#)

### Preparing to apply to Ofsted:

- To register your organisation, you will need to have the following details:
  - your name and contact details
  - your organisation's contact details, including individuals who form part of it
  - the contact details of your organisation's nominated individual
  - details of any previous registration with Ofsted
- If you do not qualify to apply to register as a daycare, childminder or nanny you might be able to join the Childcare register. Learn more at [Apply to join the Childcare Register \(CR1\) \(GOV.UK\)](#)

### Applying to Ofsted:

- The nominated person has submitted the application form to Ofsted
- Ofsted have received the EY2 declarations, consent forms and DBS certificate numbers of all individuals named on your application.
- You have paid the application fee.

### During the process of registration

- Create or sign in using Government Gateway. Visit [Accessing Ofsted services with Government Gateway \(GOV.UK\)](#)
- You must tell Ofsted about the premises you want to include in your application to register a nursery or other daycare organisation. Visit [Add a setting to your application to register a daycare \(EYS\) \(GOV.UK\)](#)
- Everyone who wants to join your organisation in a governance position, such as a committee member, will need to apply to Ofsted. Learn more at [Apply to join a nursery or other daycare organisation \(EY2\) \(GOV.UK\)](#)

For advice and guidance

Contact the Quality and Attainment Team, Early Childhood Services:

[earlychildhoodservices@nottscc.gov.uk](mailto:earlychildhoodservices@nottscc.gov.uk)